



DESCRIPTION OF THE PERSONAL DATA FILE – EXTRAORDINARY GENERAL MEETING 2020

1. Controller	Glaston Corporation Lönrotinkatu 11, 00120 Helsinki, Finland Phone: +358 10 500 500 Business Identity Code: FI16515850
2. Contact person	Agneta Selroos Phone +358 10 500 6105 agneta.selroos@glaston.net
3. The purpose of processing the personal data and legal basis	<p>The personal data of shareholders and proxy representatives are processed for the purpose of organizing and appropriately documenting the Glaston Corporation's Extraordinary General Meeting (EGM), including for example collecting registrations for the EGM, ascertaining the registrants' right to participate in the EGM, and for arranging any voting.</p> <p>The processing of personal data is based on the legal obligations regarding the General Meeting in the Finnish Companies Act and other legislation.</p>
4. Personal data processed	The personal data processed for the purposes set forth above includes name, personal identity number, phone number, number of bookentry account, ownership information such as number of shares and votes, as well as information on the possible authorized representative.
5. Regular information sources	<p>The personal data are as a general rule obtained from the shareholder enrolling to the EGM and/or from a party acting on their behalf.</p> <p>In addition, the provided personal data is compared with the shareholders' register of Glaston Corporation maintained by Euroclear Finland Oy, from which ownership information is retrieved.</p>

<p>6. Recipients of personal data and transfers to countries outside the European Union or the European Economic Area</p>	<p>Provided personal data will be transferred to Euroclear Finland Oy to retrieve ownership information from the Glaston Corporation's shareholder register.</p> <p>Personal data may also be transferred to Hannes Snellman Attorneys Ltd for the purposes of acting as the shareholder's proxy representative. For detailed information on Hannes Snellman's processing of personal data, please review Hannes Snellman's privacy notice, which is available on Hannes Snellman's website.</p> <p>In addition, personal data are transferred when necessary also to other trustworthy service providers acting for and on behalf of the controller.</p> <p>Personal data will not be transferred to countries outside the European Union or the European Economic Area.</p>
<p>7. Retention period for personal data</p>	<p>The personal data is kept only as long as it is necessary for the purposes set out in this statement or to comply with the retention periods set forth in legislation.</p> <p>The retention periods mentioned herein have no effect on the retention of similar personal data for other purposes, for example as part of a list of shareholders</p>
<p>8. Data subject rights</p>	<p>As a data subject, you have the following rights subject to the applicable data protection laws:</p> <ul style="list-style-type: none"> • The right to request from the controller access to and rectification or erasure of your personal data; • The right to request for restriction of processing concerning you. <p>Questions and requests shall be made to: Glaston Corporation/ Agneta Selroos Lönrotinkatu 11, 00120 Helsinki, Finland or agneta.selroos@glaston.net</p> <p>The data subject may upon his or her discretion entitled to file a complaint with the Finnish Data Protection Ombudsman or other competent data protection authority within the European Union regarding the processing of the personal data by the controller.</p>